

Name_____

Grade Level_____

Incoming Student Community Service Hours Log Sheet

April 29, 2023-September 15, 2023

First Half Due (15hrs)	Final Hours Due (Total=30hrs)
January 3, 2024	April 26, 2024

All hours from April 29, 2023 - September 15, 2023 must be submitted on paper.

All hours from September 16, 2023 - April 26, 2024 must be submitted through TCHS' service app. Once a TCHS email has been created for you, you will receive directions for claiming your official service app account from Mrs. Baxter in early September. *Please do not create your own.*

Please use the form below to document your Christian community service hours and responsibilities. When documenting recurring service, please use a new line for each week of service. If you would prefer to attach an official log or formal documentation from an organization, all columns must be filled in other than date & time in order to be considered complete.

Take this form with you on the day of your service so that you can have it signed at that time by a member of the organization.

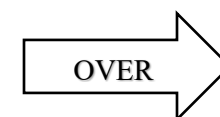
Turn in all paper logs to Campus Ministry Office by September 18.

Organization (and event - if applicable)	Date & Time	Hours	Supervisor Name and Title	Supervisor Phone or Email	Supervisor Signature
Example: Our Daily Bread	9/2/23 9a-1p	4	Sandy Smith – Volunteer Manager	(Name & email/number)	(signature)
Example: St. Vincent de Paul Camp St. Vincent	6/5/23-6/9/23 8a-12p each day	20	Jack Smith – Volunteer Coordinator	(Name & email/number)	(signature)

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Please **describe in detail** your responsibilities during these hours of service:

Use reverse to document more hours and experiences



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Please **describe in detail** your responsibilities during these hours of service: